

Import Titlewave Records

The screenshot shows the Titlewave interface for Elmwood Park Middle/High School. The top navigation bar includes the BLS School Library Consortium logo, the school name, and links for Home, Dashboard, Catalog (selected), Circulation, Reports, and Back Office. On the right, there are links for Abacon, Log Out, Help, and Community, along with a Messages icon. A left sidebar lists various library functions, with 'Titlewave' selected. The main content area features a 'Titlewave' header, a 'Use Titlewave' button, and an 'Order History' button circled in red. Below this is a 'Change' button for account management and a 'Library Materials' section with a shopping cart icon and a 'Visit Titlewave' link. The footer contains copyright information: ©2002-2016 Follett School Solutions, Inc. 14_0_0_AU2 12/28/2016 11:26 AM EST.

Step 1: In the **Catalog** tab under **Titlewave** click on **Order History** sub-tab.

Order History

- Library Search
- Destiny Quest
- Destiny Discover
- Digital Resources
- Add Title
- Resource Lists
- Import Titles
- Export Titles
- Titlewave**
- Update Titles
- Update Copies
- Search Setup

Use Titlewave **Order History**

Shipments: 1 - 2 of 2

Run Date	Invoice	PO Number	School Name	Details	Import MARC	Download Date	Import Date
10/26/2016	472755F	CC093016	ELMWOOD PK MEM HIGH SCH	Details	Import		
10/11/2016	472755_	CC093016	ELMWOOD PK MEM HIGH SCH	Details	Import		

Shipments: 1 - 2 of 2

Step 2: Click the **Import icon for the new order.**