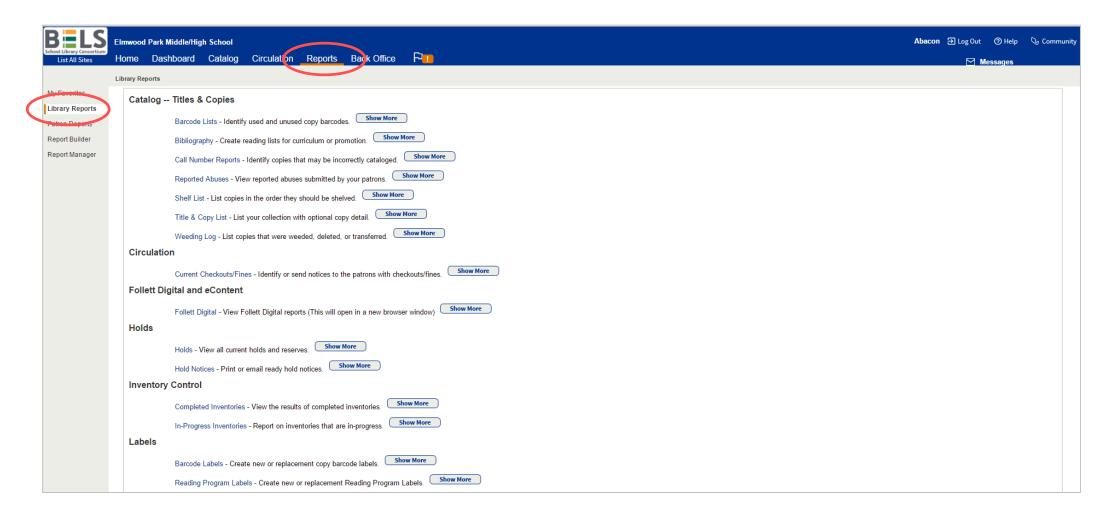
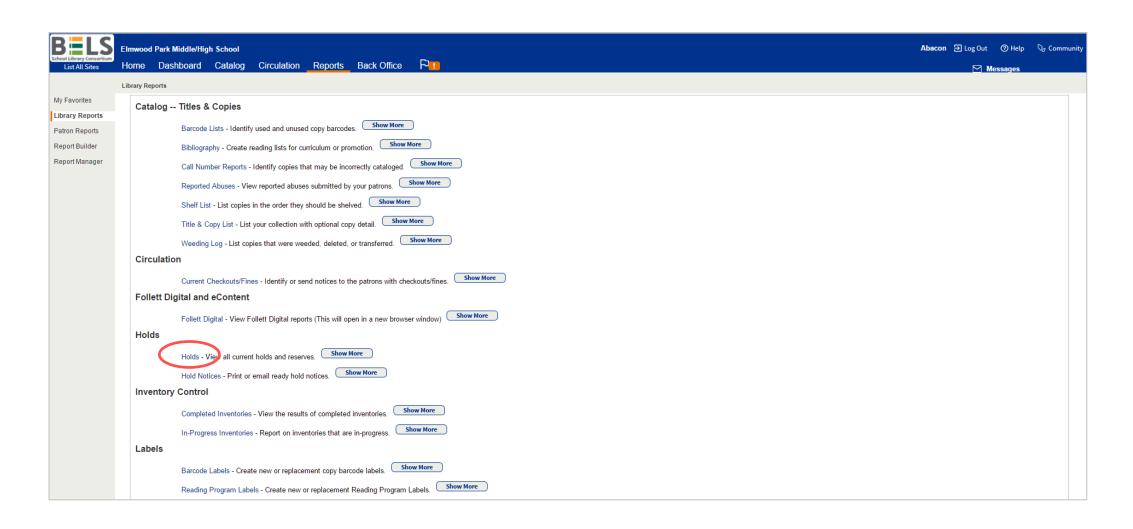
Running Holds Placed Reports in Destiny



Step 1: Open the Reports tab then the Library Reports sub-tab.



Step 2: Click Holds under the Holds category.

BEL S	Elmwood Park Middle/High School		Abacon 뒨 Log Out ⑦ Help	Q Commun
School Library Consortium List All Sites	Home Dashboard Catalog Circulation Reports Back Office 🖓 📙		™ Messages	
	Library Reports > View Requests			
My Favorites				
Library Reports			Homdol ?	
Patron Reports			[Customize View] Printable	l .
Report Builder	-ILL Requests-①			
Report Manager	To be filled by Elmwood Park Middle/High School			
	Status Title En Route Francis Marion Crawford Details (Copy: 37902000131403 / Call #: 813 52 PH) (for Northern Valley Old Tappan High School)	Patron Lauren Lee [©]	Requested Expires 12/20/2016 2/27/2017	
	En Route Francis Marion Crawford. Details (Copy: 37902000131403 / Call #: 813.52 PIL) (for Northern Valley Old Tappan High School) Checked Out The history of the English novel / by Ernest A. Baker. Details (Copy: 37902000140511 / Call #: 823.09 BAK V. 1) (for Northern Valley Old Tappan High School)	Janice Cooper		
	Returning The miracle worker, a play for television. Details (Copy: 379020001403117 Call #: 812 GIB) (for Alfred Faust School)	camoo coopor	Receive	
	(04)		Remove	
	Returning The miracle worker, a play for television. Details (Copy: 37902000128375 / Call #: 812.5 GIB) (for Alfred Faust School)		Receive	
	Returning The miracle worker Details (Copy: 37902000049266 / Call #: 812 GIB) (for Alfred Faust School)		Receive Remove	
	Returning The miracle worker Details (Copy: 37902000089361 / Call #: 812 GIB) (for Alfred Faust School)		Receive Remove	
	Returning The miracle worker Details (Copy: 37902000291090 / Call #: 812 GIB) (for Alfred Faust School)		Receive Remove	
	Returning Hide and shriek Details (Copy: 37902000290308 / Call #: YP FIC MOR) (for North Bergen High School)		Receive Remove	
	Returning Number 7, Alexander Hamilton's secret attempts to control American foreign policy, with supporting documents, Details (Copy: 37902000018451 / Call #: 327.73 B) (for Dumont High School)		Receive Remove	
	Customize View ② Use the following options to create a customized holds transaction list. View the details for items requested after the date ▼ Include: ② Local Pending ② Local Ready ② Local Expired ② Local Reserved ③ Unapproved Requests ③ ILL Requests			

Step 3: A Holds overview will open automatically. You may print it by clicking the Printable icon.

Step 4: You can modify this report using the calendar icon to select an after date. Click the update button.